

## Personal Data Protection Policy

Centre for Research and Technology Hellas (CERTH) respects your privacy and recognizes the importance of personal information security. Since CERTH pays special attention to the privacy and personal data protection of individuals, it implements a Personal Data Protection Policy which is compliant with the General European Regulation on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (hereafter “GDPR”) and applicable Greek legislation.

By implementing the Personal Data Protection Policy, CERTH seeks to achieve the following goals:

- The protection of the rights of natural persons whose personal data is processed.
- The recognition of the risks entailed in the processing of personal data carried out by CERTH and the implementation of measures and policies to mitigate these risks.
- The application of rules and techniques to satisfy the legal rights of natural persons whose personal data is processed by CERTH.
- The compliance with the requirements arising from the applicable European and Greek legislation.

The Personal Data Protection Policy seeks to establish commonly accepted principles, methods, and responsibilities that govern the processing of personal data. For this purpose:

- The scope of its application is clarified.
- The regulatory framework that governs the policy is identified and the fundamental personal data processing principles, as well as the legal bases for personal data processing, are presented.
- The obligations and responsibilities of CERTH as the Data Controller are defined.
- The obligations, roles, and responsibilities of CERTH’s employees are specified.
- The duties and role of the Data Protection Officer are described.
- The methods and means of secure personal data management are specified.

- The Document Retention and Destruction Policy is documented.
- The Policy for Proper Acquisition, Management, and Withdrawal of Consents is established.
- The Data Subject Request Policy for managing the data subjects' requests when exercising their rights (right to information and access to data, right to rectification, right to restrict processing, right to object to processing, right to erasure or "right to be forgotten", right to data portability, as well as the right to withdraw consent -where consent has been obtained-) is provided.
- The Data Breach Incident Management Policy is defined.
- The Policy for the protection of personal data by design is provided.
- The specific Personal Data Protection Policy in the context of scientific research is established.

The personal data collected by CERTH are strictly confidential. For this reason, CERTH implements appropriate technical and organizational measures to ensure an appropriate level of security against the risks that threaten the confidentiality, integrity, and availability of personal data, such as accidental or unlawful destruction, loss, alteration, unauthorised disclosure, or access.

The highest Management level, personnel, and partners of CERTH with access to personal information are committed to ensuring the protection of the personal data of natural persons in accordance with applicable national and European legislation. In this context, they bear the responsibility for maintaining confidentiality and following the Personal Data Protection Policy adopted and implemented by CERTH.